

Minutes
Coe Memorial Park Committee
August 20, 2014

Mission Statement: To create within the downtown area of Torrington a first-class horticultural oasis in accordance with and strict adherence to the Coe Godfrey benefactors and the Coe Family Trust.

Attending: Chairman Marc Trivella, Mark McEachern, Lori Chiron, Jen Plasky

Absent: Margaret Keywan, Dr. Isadore Tempkin, Mary Zbell

Chairman Trivella called the meeting to order at 5:32 p.m. **A motion** was made by Mark McEachern, seconded by Jen Plasky, to accept the minutes of July 16, 2014 and was passed unanimously

Coe Memorial Park Sign: After a walk past the present sign on Litchfield St., Chairman Trivella proposed that the location of the new sign be on the triangle in front of the urn on Litchfield St. All in attendance were in favor of this location.

A motion was made by Mark McEachern to get a proposal for a visual design/cost estimate for a granite monument with raised metal letters to be considered as an option along with the sign we have been discussing. Motion was seconded by Jen Plasky and passed unanimously. Chairman Trivella will contact John Ciesco of Ciesco Monuments.

Erosion Control at the site of the proposed water garden: **A motion** was made by Mark McEachern to consider planting sod in the area from the Carriage House driveway North to and including the area surrounding the drain. This should eliminate the erosion in the area around the drain. Motion was seconded by Jen Plasky and passed unanimously.

Carriage House Renovations:

Painting: Besse Paint Co. has submitted a quote for paint samples to use in selecting colors for the Carriage House. As soon as the check is ready, Marc Trivella will get the samples and apply to the siding for color selection. In conjunction with the painting, all foundation planting should be removed and replanted elsewhere in the park.

Roofing: Superintendent Simmons is in the process of preparing an RFQ for the roofing work.

Cupolas: Architect Michael Boe has been asked to submit a proposal for the design of the two replacement cupolas to match the original.

Windows and Doors: On Tuesday, August 26, 2014 at 5 p.m., all interested parties are invited to meet with Chairman Trivella and Joe Sabia of Torrington Sash & Door to evaluate the windows and four doors (two doors either side of “garage” door and two hayloft doors) for repair/replacement. Mr. Sabia will also be asked about replacing the “pulley support” pole. Michael Boe has been invited to attend to aid in his design of the cupolas.

A motion was made by Mark McEachern to evaluate where gutters would be appropriate on either side of “garage” door to eliminate “splash-back” on building. Copper gutters are to be considered. Motion was seconded by Jen Plasky and passed unanimously.

A motion to adjourn was made by Mark McEachern, seconded by Jen Plasky and passed unanimously.

Respectfully submitted,
Lorene Chiron
Acting Secretary