

Coe Memorial Park Committee

Minutes

December 17, 2014

Attending: Chairman Marc Trivella, Mark McEachern, Lori Chiron, Jen Plasky, Mary Zbell and Margaret Keywan

Absent: Dr Isadore Temkin

Chairman Marc Trivella opened the meeting at 5:04 p.m.

A Motion: by Mary Zbell and seconded by Margaret Keywan to accept the minutes of the October 15, 2014 and November 19, 2014 meetings. Motion was seconded by Margaret Keywan and passed unanimously.

Park Operations

Tree Work Zaharek's Landscaping

- No report

Gardens Still River Gardens

- Report sent on December 12,2014
- 2014 contract completed

Civic Center

- General maintenance
- Quote from Dahlene Flooring for lobby ,office, and side room**\$3,784.42**

Carriage House

- Roof bid enclosed in packet **\$12,808.80**
- Trim work.... Spring bid project
- Cupolas design....Mike Boe approved with amendment at **\$4,750.**
- **Door and window restoration.....proposal from Torrington Sash & Door ...not received**

Grounds

- General Maintenance

Lighting

- LED bulbs quote for existing Fleur De Lis for 2015 holiday season **\$2,425.50**

Drainage Problems

- Proposal for correction on modifications made to the original architect's rendering causing severe drainage problems in the parking lot area....**\$3,800.**

The Committee stepped outside briefly to view the original fleur de lis and discussed the purchase of **\$2,425.50.** A **Motion** was made by Mark McEachern and seconded by Jen Plasky to purchase the LED lights passed unanimously. It was noted the original coloring of bulbs be maintained (See 12/18/2013 Minutes).

The Committee discussed the present lighting of the holiday tree. All members were in agreement that multi colored lights were needed and that some special type of special, outstanding lighting should replace the present bright white LED lights. Fiber optics, twinkling or changing of colors were discussed.

A **Motion** was made by Mary Zbell and seconded by Lori Chiron to invite Mike Bednarz of Rileigh's for a formal presentation of what is available for holiday lighting at the next meeting. The motion passed unanimously.

A lengthy discussion regarding the altering of the original concept of the water retention/drainage system by Chris Ferrero and his team ensued. The lack of definitive information and just materials was confusing to the Committee .Where were these materials going to be placed?

A **Motion** was made by Mark McEachern to have a meeting on site to fully explain the drainage correction proposal from Millennium Builders for the amount of \$3,800. This was seconded by Margaret Keywan and passed unanimously.

An exchange followed on the constant costs associated with the Civic Center that was not the original intent of the donors. Buildings were taken down in order to have a "Town Green". The City considers this a City building, yet the COE-GODFREY TRUST bears all costs. It was also mentioned that the Coe Memorial Park Committee has no say in the rental process and does not know the renter or the applied charges until after the fact.

The color samples from Dahlene Flooring were viewed and **WHEAT #123** was chosen as a near match to the auditorium floor. A **Motion** was made by Lori Chiron to accept the proposal from Dahlene Flooring and **Wheat #123 for \$3,784.42** and seconded by Mary Zbell. This passed unanimously.

The proposal from Ideal Woodworking LLC was viewed with approved interest, however, we are awaiting and revised contract from Michael Boe, and until received, no decision will be made. A **Motion** was made by Mark McEachern to table a decision on Ideal Woodworking LLC until the Boe revised contract is received and seconded by Lori Chiron; passed unanimously.

Permanent Motion: Margaret Keywan restated the Permanent Motion, seconded by Lori Chiron, to seek reimbursement for the value of 11 Mity-Lite 10' tables (\$1,760) that were in the custody of the Park and Recreation Department. Margaret Keywan stated that if this issue was not resolved prior to the probate court hearing, then it would be rectified at that level. Passed unanimously.

A **Motion** was made by Mary Zbell to adjourn at 6 p.m. and seconded by Lori Chiron passed unanimously.

The next meeting will be held at the Civic Center on January 21, 2015, at 5 p.m.

Respectfully Submitted,

Margaret K Keywan

Secretary