

Coe Memorial Park Committee

Minutes

March 18, 2015* (no February Meeting)

Attending: Chairman Marc Trivella, Mary Zbell, Mark McEachern, Jen Plasky, and Margaret Keywan

Also Attending: Superintendent Brett Simmons, Mike Zaharek, Michael Boe, Park & Rec. Commissioners Fran Ducotey & Gerry Carbone

Absent: Dr Isadore Temkin and Lori Chiron

Chairman Marc Trivella opened the meeting at 5:03 p.m.

A Motion was made by Margaret Keywan to accept the minutes of the January 20, 2015 meeting; seconded by Mark McEachern and passed unanimously.

Architect Michael Boe explained the measurements, scale, materials, along with complete architectural renderings. A discussion followed regarding the finials atop the cupolas. Suggested varieties will be provided at a later date at which time a vote will be taken. Mr. Boe mistakenly thought that taxpayers' money was to be used, however Mr. Boe was reminded that all money spent on this project was only **Coe Godrey Trust** money. The Committee's recommendation is that this work be awarded to Ideal Woodworking as discussed and proposed at previous meetings. The Superintendent is insisting this project must go out to bid, however, it is not mandatory that Coe Memorial Park projects go out to bid.

Mike Zaharek said the work to be done for the forthcoming springtime probably would be late due to weather conditions. Extensive discussion on the plight of the beech tree's condition, treatment and replacement in the future followed. Composting the tree bases in order to prevent damage and labeling trees was also discussed. More information regarding the beech tree will be forthcoming when the weather changes. All proposals will be voted upon at the next meeting.

A Motion was made by Mary Zbell and seconded by Mark McEachern to have samples of tree labels with room upon them for the Latin and common names visible presented to the Coe Memorial Park Committee. The motion passed unanimously.

Park Operations: Superintendent Report

- Tree work no updates
- Gardens no updates
- Civic Center new flooring installed
- Carriage House
 - Roof installation complete
 - Trim work
 - Cupolas
 - Door & window restoration
- Grounds
 - Artistic Irrigation 2015 contract enclosed

Commissioners Carbone & Ducotey inquired as to what was going to be expected of Michael Bednarz, Raleigh Lighting representative if an appointment was made with him. Margaret Keywan related that although the Committee did not know exactly what was desired for the holiday tree, nothing was seen in the catalogues provided. The Coe Memorial Park Committee desires something unusual for the holiday tree perhaps fiber optics with changing colors; something tastefully different. Mary Zbell stated that Mr. Bednarz was helpful with past selections. Superintendent Simmons will make the appointment.

The topic of understanding the mathematics of the Coe Godfrey Trust fund was discussed and Superintendent Simmons will make an appointment to have Alice Proulx speak to the group.

A Motion was made by Margaret Keywan to vote on all proposed motions at the next meeting. This was seconded by Mary Zbell and passed unanimously

Permanent Motion: Restated by Margaret Keywan seeking reimbursement for the value of 11 Mity-Lite 10' tables (\$1,760). This item will remain on all Committee Minutes and Motion lists until such time this situation is rectified by the Commission or adjudicated by the Probate Court. Seconded by Mary Zbell and passed unanimously.

A Motion to adjourn the meeting at 6:40 p.m. was made by Mark McEachern, seconded by Jen Plasky and passed unanimously.

The next meeting will be held April 15, 2015 5 p.m. at the Civic Center.

Respectfully Submitted,

Margaret K Keywan
Secretary