

**Minutes
Coe Memorial Park Committee
October 21, 2015**

The meeting was called to order by Chairman Marc Trivella at 5:00 P.M. in the Coe Memorial Park Civic Center. Committee members Lori Chiron, Mary Zbell, Margaret Keywan, and Mark McEachern were present. We have two vacancies. Brett Simmons also attended.

Lori Chiron moved to accept the September 16, 2015 meeting minutes. Second by Mark McEachern. Motion passed unanimously.

Lori Chiron moved to use the existing lights we have for the holiday tree, on the existing tree or the new tree if one is found and planted. Mark McEachern second. All in favor.

Discussion followed, as we referred to the current available catalogs from Rileigh's provided by Brett Simmons. There are many choices, many were not seen as appropriate for the vision we have for Coe Memorial Park, it was decided we will look at the catalogues further and consider our options. We did not engage in a conference call to Mike Bednar at this meeting.

Mark McEachern moved to table further discussion of holiday lights until the next meeting. Second by Lori Chiron. All in favor.

New Business: Brett Simmons was present to lead the conversation of the revised bid and the bid process for the renovation of the Carriage House. Brett was commended for his attention to the detail of the renovation process he incorporated in the bid to follow the recommendations of the committee. General discussion followed for; 1. We talked about specifying a millwork contractor in the bid. 2. Progress can be accomplished over the winter on the doors and windows as long as the openings are secured from the weather. 3. The committee is attentive to any lead paint issues in the renovation and want to be proactive in "lead safe" paint removal practices. 4. We discussed taking the lowest "qualified" contractor bid, not just the lowest bid. 5. The painting of the white vinyl fence around the Dumpster was discussed, a color to match the Carriage House is preferred but a paint product to adhere to vinyl needs to be identified.

The committee engaged in a conversation about the White Vinyl Fence around the dumpster and appointed Lori Chiron to select the paint color!

Therefore, Mary Zbell motioned to appoint Lori Chiron to make the color decision for the painting of the dumpster fence. Also for the Chairman to work with Brett Simmons to find an appropriate paint product that will adhere to the vinyl fencing. Second by Margaret Keywan, all in favor.

Discussion about the flag pole repainting, based on the information Brett Simmons received, an Estimate for \$1,100 for preparation and repainting. It was resolved to discuss this at a future meeting for possible repainting in the Spring (2016).

Mary Zbell moved that the plant material in the river rock bed catch basin to proceed to stabilize the area for the winter but to add water absorbent plantings in the spring. Second by Lori Chiron, Motion passed unanimously.

Lori Chiron moved to adjourn the meeting at 6:30 P.M. Second by Mary Zbell. Motion passed unanimously.

The next meeting will be held on Wednesday, November 18, 2015 at 5:00 P.M. at the Coe Memorial Park Civic Center.

Respectfully submitted,
Marc Trivella, Chairman and acting recorder for today
Coe Memorial Park Committee