

Mission Statement: To create within the downtown area of Torrington a first-class Horticultural Oasis in accordance with and strict adherence to the Coe Godfrey Benefactors and the Coe Family Trust

Coe Memorial Park Committee Minutes of Special Meeting  
November 30, 2016

The meeting was called to order at 5:01 pm by Marc Trivella. In attendance were Marc Trivella, Mark McEachern, Mary Zbell, Margaret Keywan, Lori Chiron and Judy Addazio.

Also in attendance were Gerry Carbone and Patty Fairchild of the Parks and Rec Commission and Police Chief Michael Maniago.

The topic of the meeting was the proposal to establish a Community Policing Office in Coe Memorial Park, specifically discussion of the Memorandum of Understanding (MoU) drafted by Mayor Elinor Carbone and Chief Maniago.

Increases in the cost of electricity, heating and telephone are to be based on the square footage of the room to be used by the TPD. The initial estimate is 5% of total expenses of approximately \$28,500, or \$1,500 per year. That number was derived by comparing the square footage of the room to total square footage of the building (278 sq. ft. versus 5,800 sq. ft.).

Margaret Keywan objected to the fact that the Trust pays for operation of a city-owned building.

The Chief is again suggesting that an outdoor sign be erected on the property and stated that the artwork on the sign will be presented to the Committee for review.

The Chief envisions a one year pilot. He would attend Committee meetings periodically and provide updates on the effectiveness of the program. A report should be provided at the end of the term and should provide a detailed explanation regarding the effectiveness. Committee members would like the MoU to clarify the length of the program and whether use of the Civic Center would be renewable after one year.

The Chief expects that one or two police cars at a time will be parked on the premises.

Mary Zbell again suggested that there are other venues that could be used for this program. Mark McEachern questioned the number of PD activities to be scheduled in the building and noted the limited amount of money available from the Trust and his position that the Trust should not pay for city functions at the Civic Center. Gerry Carbone commented that the Commission is a gatekeeper on Civic Center/Park usage and estimated an increase of three to five occasions over current PD use.

Mark McEachern made a motion to approve the concept of the room being leased by the Police Department. Judy Addazio seconded the motion.

Mark McEachern made another motion that the Committee chairman be included in the negotiation of the final lease agreement. Judy Addazio seconded the motion.

The meeting was adjourned at 6:09 pm on a motion by Mark McEachern, seconded by Marc Trivella.

Respectfully submitted,  
Judy Addazio