

Mission Statement: To create within the downtown area of Torrington a first-class Horticultural Oasis in accordance with and strict adherence to the Coe Godfrey Benefactors and the Coe Family Trust

Coe Memorial Park Committee Minutes
May 17, 2017

The meeting was called to order at 5:10 pm by Marc Trivella. In attendance were Marc Trivella, Mary Zbell, Margaret Keywan and Judy Addazio. Lori Chiron and Mark McEachern were absent.

Minutes of the meeting of April 17 meeting were approved on a motion made by Margaret Keywan and seconded by Mary Zbell.

Citizen's Comments

Susan Coe Holbrook attended and voiced concern whether PAL will be required to pay the \$50.00 per hour maintenance fee for use of the Civic Center for the Belle of the Fall event.

Susan noted that the August 2016 rules for use of the Civic Center state that all fees collected go to the Coe Godfrey Trust with 15% of the fees going to Park and Rec. There is concern that fees are not being collected. And, concern that more than one version of the rules are posted on the Park and Rec website.

Susan also would like to know which revenue allocation number is correct – is it \$202,945 or \$177,945?

Park Operations

The Committee noted that the walk-through with Mike Zaharek was very productive and we are happy to follow his recommendations.

Old Business

The Commission response to the April 17 motion by Lori Chiron did not address the Committee question of when negotiations between the Committee, the Police Chief and the Mayor would be scheduled to address use of a Civic Center room by the Community Policing Office.

Regarding the motion made by Judy Addazio to clarify particular line item expenses, the item in question relates to a Tremco, Inc. charge of \$1,200.

Marc Trivella will review Coe family portraits owned by Susan Coe Holbrook.

Marc Trivella spoke with John Ciesco re obtaining an estimate, from the firm that cleaned the Hillside Cemetary plaque, to clean the bronze All Wars Memorial plaque.

The meeting was adjourned at 5:55 pm on a motion by Mary Zbell, seconded by Margaret Keywan.

Respectfully submitted,
Judy Addazio